



# Petition for Evening Public Hearing Downtown

Louisville Metro Planning & Design Services

Date: \_\_\_\_\_

Intake Staff: \_\_\_\_\_

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## **Case Information:**

Case #: \_\_\_\_\_ Primary Project Address: \_\_\_\_\_

## **Petitioner Information:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## **Instructions:**

1. A petition with original signatures shall be submitted to Planning & Design Services at least 15 days prior to scheduled Public Hearing date.
2. To request an evening public hearing requires at least two hundred (200) signatures from property owners living within Jefferson County.
3. Each individual must sign his/her name. Entries such as "Mr. & Mrs. Jones" shall be counted as a single request for an evening hearing.
4. Planning & Design shall verify that at least two hundred (200) signatures are from Jefferson County.
5. Each sheet of the petition shall be checked by Planning & Design Services. Staff verifies that this is a request for a public hearing at 5:30 PM or later downtown. **If "*petition for an evening public hearing*" is not stated on each sheet, then the names on that sheet shall not be counted towards the request.**
6. A letter of acknowledgement, regarding the receipt of the petition, shall be written by Planning & Design Services and given to the person who submits the petition. The letter does not verify the accuracy of the petition, but only serves as acknowledgement that the petition was filed with Planning & Design Services.

Petition for an Evening Public Hearing Downtown

We, the undersigned, hereby petition the Planning Commission to hold an evening public hearing for Case # \_\_\_\_\_, a rezoning to \_\_\_\_\_ to allow a \_\_\_\_\_ at \_\_\_\_\_.  
(case #) (Zoning District) (Proposed Use) (Address)

	Print Name	Signature	Address w/ Zip Code
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2.			
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20.			

SHEET TOTAL: \_\_\_\_\_